

Date 11th January 2010	 SCAA <small>Seychelles Civil Aviation Authority</small> SEYCHELLES INTERNATIONAL AIRPORT AIRSIDE NOTICE	SIA AN 01 / 2011 Permanent / Compliance
INTENDED RECIPIENTS:	All Apron Users	
SUBJECT:	Aircraft Parking Stand allocation	

1. The Airside Control & Management Centre (ACMC) of SCAA is taking over the responsibility of parking stand allocation at Seychelles International Airport as of 0001LT, Wednesday 12th January 2011.
2. The SCAA will be organizing sessions with all apron users to explain how henceforth, parking stand allocation will be managed and to hear the expectations and the input of all parties. This will be done during the period of between now and end of January 2011.
3. As of 1st February 2011, all the operating procedures will be in place for all to follow.
4. With immediate effect, ACMC will prepare and release the parking plan on a daily basis. All relevant parties are to be informed through e-mail the day before. Any changes will be communicated to the Air Seychelles Duty Officer through the most expeditious and reliable manner at the given time and as early as possible.
5. Any party who has any specific requests in terms of parking allocation for a specific aircraft or flight is to contact ACMC in good time. ACMC will give consideration to the request. Requests will be entertained as per merits. ACMC can be contacted by the normal channel as follows;

E-Mail: acmc@scaa.sc
 Tel: 384281 or 521870
6. The parking plan is to be respected at all times. Should it not be possible to comply with part of a plan or doubt exists as to whether a particular part of the plan can be complied with, ACMC is to be informed immediately.
7. For the first few weeks ACMC will not be controlling Domestic parking. Domestic flights can therefore continue to use Bay 1 unrestricted unless otherwise instructed by ACMC at a given time. The instruction will come either through the parking plan or by telephone call to Domestic Operations.

8. Repositioning to and from Northern Parking Area (NPA) will be indicated within the parking plan. Air Traffic Control Tower will not approve any repositioning which is not part of the parking plan.
9. The allocation of Boarding Gates will for the time being remain with Air Seychelles Ground Operations.
10. Any queries are to be addressed to the undersign at cchangtave@scaa.sc or acmc@scaa.sc .
11. Please do the necessary to inform all your staff accordingly.
12. Any additional information and instructions missing from this Airside Notice will be communicated to you in due course through Airside Notices or other appropriate form.

We thank you for your understanding and for your usual co-operation.

Colin Chang-Tave
AIRPORT MANAGER (AIRSIDE OPERATIONS)
SEYCHELLES CIVIL AVIATION AUTHORITY

The following are required to pay particular attention to this notice and their official recipient as listed below are required to acknowledge.

- 1. SCAA ANS Miss Esmee Samson**
- 2. Air Seychelles Mr Gerold Tumulka**