

TYPE/INSTRUMENT/CLASS RATINGS (AEROPLANE), LICENSING/ATPL SKILL TEST AND PROFICIENCY CHECK - APPLICATION

Please complete the form in BLOCK CAPITALS using black or dark blue ink after reading the attached guidance.

1. PERSONAL DETAILS	
Aviation reference/licence number	<input type="text"/>
If not SCAA Issue, State of Licence Issue
Surname	Forename(s)
Title	Date of birth (dd/mm/yyyy)
Permanent Address	
.....	
Telephone Number	Alternative Telephone
E-mail address	Fax Number
Address for correspondence (if different from above)	
.....	

2. APPLICATION (tick as appropriate)	
Rating	Type <input type="checkbox"/> /Class <input type="checkbox"/> Rating <input type="checkbox"/> Please specify
	Land <input type="checkbox"/> /Sea <input type="checkbox"/> (Class Rating only)
	Instrument Rating <input type="checkbox"/> MPA <input type="checkbox"/> /SPA <input type="checkbox"/>
Initial Issue	<input type="checkbox"/> PIC hours Aeroplanes..... (for Type or MEP Class Rating only)
Renewal	<input type="checkbox"/> Rating expired by less than 5 years Renewal: <input type="checkbox"/> Rating expired by more than 5 years
Revalidation	<input type="checkbox"/> by experience (SEP* / TMG* only) Date of qualifying dual flight
Revalidation	<input type="checkbox"/> by Proficiency Check Seychelles Validation <input type="checkbox"/>
It is an offence to make, with intent to deceive, any false representations for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. Persons doing so render themselves liable and subject to prosecution under the current applicable regulations.	
Signature	Date

3. EXAMINER'S CERTIFICATE (tick as appropriate)	
I certify completion of the Skill Test <input type="checkbox"/> /Proficiency Check <input type="checkbox"/> / Revalidation by Experience <input type="checkbox"/> as detailed in Section 2:	
Type <input type="checkbox"/> /Class <input type="checkbox"/> Rating	Pass <input type="checkbox"/> /Partial <input type="checkbox"/> / Fail <input type="checkbox"/> /Incomplete <input type="checkbox"/>
Instrument Rating <input type="checkbox"/>	Pass <input type="checkbox"/> /Partial <input type="checkbox"/> /Fail <input type="checkbox"/> /Incomplete <input type="checkbox"/>
ATPL(A) Skill Test <input type="checkbox"/>	Pass <input type="checkbox"/> /Partial <input type="checkbox"/> /Fail <input type="checkbox"/> /Incomplete <input type="checkbox"/> Single Pilot <input type="checkbox"/> Multi Pilot <input type="checkbox"/>
Give details if Partial Pass or Fail	
Date test completed	Flight Time (Blocks)
Aeroplane Type/Class and Registration/STD Type including variant	
Expiry date of Current*/Previous* Rating	New Rating valid until (date)
I have*/have not* completed the Certificate of Revalidation in the applicant's licence	
Examiner's Name (block capitals)	Examiner's Number
Signature	Date.....

4. IF FLIGHT TEST OBSERVED BY SCAA FLIGHT OPERATIONS INSPECTOR	
Examiner's Name (block capitals)	Examiner's Number
Signature	Date

5. COURSE COMPLETION CERTIFICATE - Applicants who have completed Part-FCL type rating courses at a school not approved by the SCAA

Name of Applicant

Name of Type Rating Training Organisation

Approved Type Rating Course in respect of (type if aircraft and series).....

Date Training completed Marks awarded in theoretical knowledge examination (%) Date

Full Flight Simulator number of hours completed on course

Number of Full Flight Simulator

Number of Aircraft training hours completed on course (if applicable)

Registration of aircraft used (if applicable).....

Number of take-offs and landing (if applicable) Date

I declare that all aspects of training have been completed in full accordance with Part-FCL

Signed by Head of Training for Type Rating Training Organisation..... Date

- Further documentation will be required in this case which is stated below:
- Course Completion Certificate
 - Copy of Skill Test Examiner's Part-FCL approval certificate if not approved by the SCAA
 - Copy of TRTO's Part-FCL approval certificate if not approved by the SCAA
 - Simulator approval if not approved by the SCAA
 - Copy of MCC Part-FCL FTO/TRTO's approval certificate (if not approved by SCAA)
 - MCC Certificate or exemption letter (if applying for your first multi-pilot type)
 - Copy of Part-FCL TRI Instructor/Part-FCL TRE Examiner Approval (only applicable if take-offs and landings completed in aircraft)

6. SUBMISSION INSTRUCTIONS

Send your completed application form to:

Seychelles Civil Aviation Authority
 Personnel Licensing Office
 Safety & Security Regulation Department
 P.O Box 181
 Mahe
 Seychelles

OR

Email this form to PEL@scaa.sc

OR

Attach this application form to the correct application type on the **Centrik Applications Module**. Please contact the **SCAA** or your **Seychelles Operating Company** for guidance on submitting your application through Centrik.

Together with:

- Course Completion Certificate
- MCC Certificate (if applying for your first multi-pilot aeroplane type)
- In addition, if you are either: a) applying for an MEP rating on a Private Pilot's Licence or b) transferring a type/class rating from an ICAO licence, then you will also be required to forward all original flying logbooks.

7. SCAA USE ONLY

Date		Enclosures
Invoice No.		
Date of Issue.....		Despatch/collection details
Checked by		Validate Instrument Rating on Type <input type="checkbox"/>
Signed by		Instrument Rating Issued <input type="checkbox"/> /Revalidated <input type="checkbox"/> /Renewed <input type="checkbox"/>
		Type <input type="checkbox"/> /Class <input type="checkbox"/> Rating Issued <input type="checkbox"/> /Revalidated <input type="checkbox"/> /Renewed <input type="checkbox"/>

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GUIDANCE

General

- 1) This form is to be used for:
 - Application for the initial issue of an additional aeroplane Type Rating (SPA/MPA) or SPA Class Rating.
 - Revalidation by experience of a Single Engine Piston (SEP) or Touring Motor Glider (TMG) Class Rating.
 - Revalidation or renewal of a MPA Type Rating and Instrument Rating.
 - Revalidation or renewal of a SPA Type or Class Rating and/or Instrument Rating.
- 2) For initial issue of Type or Class Rating, the Training Provider (FTO or TRTO) is required to issue a Certificate of Course Completion. This must be presented to the examiner prior to the skill test and then sent to PLI with the completed form SSR\1119.

Section 1 Personal Details

The permanent address is the one that will appear on your licence. If you wish the licence returned to an alternative address, please complete the correspondence address.

Section 2 Application

Please indicate the aeroplane class/type rating you are applying for including the variant (if applicable) that you have been tested on e.g. MEP(Land), B737-300, A320-200, B767-300.

Section 3 Examiner's Certificate

The Examiner is to:

- Check that the applicant has correctly completed Sections 1 and 2 and that the rating(s) certified at Section 3 is (are) the same as that applied for.
- For initial issue, ensure the Training Provider has completed all required training and that, where applicable, the applicant has passed the relevant theoretical examinations. Certify completion of the appropriate skill test schedule (see references 5b & c or 5d & e as applicable).
- For revalidation or renewal, check the applicant's licence to ensure he/she holds the relevant rating.
- For revalidation by experience: check the applicant's logbook and ensure that he/she has completed the required experience, including the training flight, within the existing validity period of the rating (see reference f).
- For rating revalidation or renewal by proficiency check or skill test: certify completion of the appropriate check/test schedule (see references 5b & c or 5d & e as applicable).
- Complete the Examiner's Certificate and take further administrative actions as follows: -

Administrative Actions

- 1) Initial Issue of a Rating: For initial issue of a Rating, send the following to PLI for licensing action:
 - Completed form SSR\1119 and SSR\1157 or SSR\1158 as applicable
 - A Course Completion certificate for all type and MEP class ratings
 - An MCC certificate or exemption letter if applying for a first MPA type rating
 - Payment by the applicant to PLI is required for this service (see reference 5g).
- 2) Revalidation by Experience
 - Sign the applicant's "Rating - Certificate of Revalidation" page. Send completed form SSR\1119 to PLI. No payment to PLI is required.
- 3) Revalidation or Renewal by Proficiency Check or Skill Test:

Pass

- i) For revalidation of a rating, or renewal of a rating not exceeding 5 years from the date of expiry, sign the applicant's "Rating - Certificate of Revalidation" page and send completed Form SSR\1119 and SSR\1157 or SSR\1158 as applicable to PLI. No payment to PLI is required.

ii) For renewal of a rating exceeding 5 years from the date of expiry, send completed Form SSR\1119 and SSR\1157 or SSR\1158 as applicable to PLI for licensing action. A new rating will be issued by PLI; examiners must not sign the applicant's "Rating – Certificate of Revalidation" page. Payment by the applicant to PLI is required for this service (see reference 5g).

Fail

iii) Complete Form SR\1119 and SR\1157 or SR\1158 as applicable indicating "Fail" and send it to PLI. Advise the applicant that he/she may not exercise the privileges of that rating until the test or check is passed. Complete the Notification of Failure Form SR\1159 (FCL 252) and give the applicant a copy. Do not sign the applicant's rating page. No payment to PLI is required.

Partial Pass

iv) Complete Form SSR\1119 and SSR\1157 or SSR\1158 as applicable indicating "Partial". Hand the applicant the original SSR\1119 and SSR\1157 or SSR\1158 as applicable to present to the examiner conducting the second attempt. Keep a copy. Note: ideally the same examiner should conduct the second attempt. Advise the applicant that he/she may not exercise the privileges of that rating until the test or check is passed. Do not sign the applicant's rating page. No payment to PLI is required.

Incomplete Test or Check

v) Complete Form SSR\1119 indicating "Incomplete". Hand the applicant the original SSR\1119 and SSR\1157 or SSR\1158 as applicable to present to the examiner completing the test or check. Keep a copy. Note: ideally the same examiner should complete the test or check. Advise the applicant where ratings expire before revalidation can be completed. Do not sign the applicant's rating page. No payment to PLI is required.

4) Retention of Records

- Examiners are required to keep a record of all tests and checks SSR\1157 or SSR\1158 for a minimum of 3 years. It is recommended that examiners keep a record of ratings certified as revalidated by experience.

Section 4 If flight test observed by SCAA Flight Operations Inspector

Section 5 Course Completion Certificate

To be completed by Part-FCL Type Rating Organisations not approved by the SCAA.

Section 6 Submission Instructions

As detailed

Section 7 SCAA use only